

Oakwood School & Assessment Centre

Child Protection for Pre School Outreach

- ❖ Parents should know in advance that they are required to be present in the home during all tuition. The parent / guardian should remain in the home at all times, ideally in the room with the child and the staff member. If the parent / guardian leaves for any reason the staff member should leave also.
- ❖ Children should be dressed appropriately and ready to begin lessons when staff arrives.
- ❖ Teaching should not be conducted in the bedroom unless special medical circumstances dictate otherwise.
- ❖ The door of the room where tuition takes place should be left open.
- ❖ Staff are advised not to make any unnecessary physical contact with pupils. However a distressed child, especially a younger child, may need reassurance involving physical contact such as a caring parent would provide.
- ❖ Any injury or accident should be recorded by staff and the parent / guardian informed immediately.
- ❖ Staff will not remain in the home during inter-family disputes or under threat of physical or verbal abuse from parents / guardians, child or any other person in the home. Staff will also leave the home if, in their judgement, there has been recent use of alcohol or drugs by anyone in the home. The staff should then immediately inform the school Principal of their concerns.

Code of Behaviour

- The staff must follow the guidelines laid down in Oakwood School and Assessment Centre's Child Protection Policy at all times.
- The Principles of touch are :
 - Touch should always be in response to the child's needs
 - Touch should always be appropriate to the age and stage of development of the child
- Never use language which may be misconstrued
- Never do things of a personal nature that the child can do for themselves or that their parent / guardian can do for them e.g. never accompany a child to the toilet.