

Oakwood School & Assessment Centre

SCHOOL NURSE POLICY

As classroom staff are the main carers of the children during school hours the school nurse relies on them completely.

Classroom staff know each child individually and as part of their duties includes toileting the children they are able to observe each child for rashes or other skin conditions.

If a member of staff is concerned about a child's health or a child is injured in class they contact the school nurse immediately. A member of the staff stays with the child to help and comfort them. They report their concerns to the nurse on her arrival and assist her in any procedures, eg taking temperatures or examining a child's body or helping give medication.

The classroom staff are also aware of any conditions a child might have, eg epilepsy or asthma and what to observe for, eg seizures, and are aware of how to manage each child until the nurse arrives. They also help to keep accurate records of happenings such as seizures to aid both the parents and medical staff in treating each child.

ROLE OF SCHOOL NURSE

- Administration and storage of medicines.
Organisation of prescriptions, liaison with GP/community paediatrician re medication
Medication stored to be sent home/Forest Lodge – responsibility of teacher to collect
- Nursing Procedures.
 - setting up and administration of enteral feeds including passing/changing of NG/peg tubes
 - administration of Oxygen
 - administration of nebulisers
 - use of suctioning equipment
 - intermittent urinary catheterisation
 - tracheotomy care
- Epilepsy aid to those pupils who have a severe or prolonged seizure
Administration of rectal diazepam
- First Aid – attend to more extensive injuries for which classroom first aid is not suitable
- Attend to pupils who are unwell in school in conjunction with teacher
- Advise and when necessary teach staff re medical conditions and nursing procedures
- Organise and supervise school medicals
- Complete and update nursing careplans on all pupils with a medical condition requiring nursing intervention in school
- Hold medical records
- Liaise with parents - advice
information
medication
equipment
- Liaise with members of multi-disciplinary team
- Attend school reviews when appropriate
- Attend case conferences when appropriate
- Maintain confidentiality
- Adhere to Trust Policies and Procedures